

CHARGES AND CONTRIBUTIONS

Primary Department.

Voluntary Contributions for Educational Visits When organising school trips or visits, which enrich the curriculum and educational experience of the children, the Primary Department invites parents to contribute to the cost of the event. All contributions are voluntary. If school does not receive sufficient voluntary contributions, the event may be cancelled. If the event goes ahead, it may include children whose parents have not paid any contribution. Tor View School is able to provide some transport and therefore this may not be included in the cost of the trip. Parents have a right to know how each trip is funded. This information will be provided on request. Where a family is entitled to PP the contribution is waived, Pupil premium is used to fund these places.

Optional Activities Some Primary Department visits will not be linked to the NC. These will occur out of curriculum time, and where this is the case, payment will be required in order for pupils to participate in the activity. (Alternate provision will be made within school for any child not attending an educational visit). School fund may be used to support attendance on optional activities for families experiencing financial hardship.

School Fund Pupils in Primary have a daily snack. A voluntary contribution of £1.00 per week per child is requested to pay for fruit, snacks and drink. At KS1 pupils are given free fruit and will therefore be charged 50p per week. Pupil Premium supports families who are eligible.

Residential Visits Schools are permitted to charge for the cost of board and lodgings during residential school trips, even if they occur mainly during school time. Residential visits in the primary department will not exceed £200 per child. Additional costs will be subsidised by the school / fundraising events. Residential visits can be paid for with a payment plan. Ski residential exceed this limit because of the costs of additional staffing and continental travel, however these visits are also heavily subsidised. Parents who are unable to pay for the cost of the residential are encouraged to discuss this further with the Head of Department or Principal. Pupils from low-income families are entitled to receive 50% reduction from one residential visit per Key Stage.

Food Technology / Design Technology The technology curriculum requires children to plan, design and make items / foods. Pupils in Primary may take home their work at a charge of 50p to cover the cost of ingredients / materials. Pupils who do not bring 50p will take part in the lesson but will not be permitted to take food/work home with them.

Swimming The school organises swimming lessons for all children in KS 2. No charge is made to parents. In EYFS and KS1 pupils swim in the school hydro pool.

Breakages and Lost / Damaged items Where a primary child's deliberate actions have incurred extra cost to the school, by breakage of equipment or damage to the school premises, then parents will be expected to pay a contribution to cover whole or part of the cost.

Extra Curricular Activities The Primary Department will endeavour to offer children a range of optional extra-curricular activities to widen their experiences during the lunchtime period e.g. Spanish Club, Multi Sports, Choir. No charge is made to parents.

After School Club After School Club operates for five evenings each week, providing quality childcare and access to a range of specialist activities. The basic cost of After School Club is £7.50 and this includes a light snack, where additional resources are required, e.g. for horse riding these costs will be passed on to parents. All pupils entitled to Pupil Premium can access one club per week for a reduced cost of £1, no charge is made for transport home if the child is resident in the Rossendale Valley.

Playscheme Playschemes and Saturday Clubs are in part subsidised by Lancashire Breaktime therefore the cost to parents is reduced. Saturday Club costs £5 and Playscheme costs £14 per day.

Secondary Department

Voluntary Contributions for Educational Visits When organising school trips or visits which enrich the curriculum and educational experience of pupils, the Secondary Department invites parents to contribute to the cost of the event. All contributions are voluntary. If school does not receive sufficient voluntary contributions, the event may be cancelled. If the event goes ahead, it may include children whose parents have not paid any contribution. Tor View School is able to provide some transport and therefore this may not be included in the cost of the trip. Parents have a right to know how each trip is funded. This information will be provided on request. Where a family is entitled to PP the contribution is waived, Pupil premium is used to fund these places.

Optional Activities Some Secondary Department visits will not be linked to the NC. These will occur out of curriculum time, and where this is the case, payment will be required in order for pupils to participate in the activity. (Alternate provision will be made within school for any child not attending an educational visit). School fund may be used to support attendance on optional activities.

School Fund Pupils in Secondary have a daily snack. A voluntary contribution of £1.00 per week per child is requested to pay for fruit, snacks and drink. Pupil Premium supports families who are eligible.

Residential Visits Schools are permitted to charge for the cost of board and lodgings during residential school trips, even if they occur mainly during school time.

Residential visits in the Secondary Department can be paid for with a payment plan. Ski residential exceed this limit because of the costs of additional staffing and continental travel, however these visits are heavily subsidised

Parents who are unable to pay for the cost of the residential are encouraged to discuss this further with the Head of Department or Principal. Pupils from low income families are entitled to receive 50% reduction from one residential visit per Key Stage.

Food Technology/Design Technology Pupils are asked to make a £1.50/ £2.00 contribution for ingredients and a container to take food home. All pupils have the opportunity to taste the food they have prepared and those who have paid the contribution can take food home. Charges are not usually made for the cost of DT materials as many of these are from voluntary sources. Additional materials are funded from the DT budget.

PE All PE activities are paid from the PE budget and planned in advance with occasional external activities. If pupils are accessing an external venue they are invited to bring in money to buy themselves a drink/snack after the activity, this is not a requirement as water will be provided free of charge.

Swimming The school organises swimming lessons for all children in Key Stage 3. No charge is made to parents.

Breakages and Lost / Damaged items Where a secondary child's deliberate actions have incurred extra cost to the school, by breakage of equipment or damage to the school premises, then parents will be expected to pay a contribution to cover whole or part of the cost.

Extra-Curricular Activities The Secondary Department will endeavour to offer children a range of optional extra-curricular activities to widen their experiences during the lunchtime period e.g. Spanish Club, Multi Sports, Choir. No charge is made to parents.

After School Club After School Club operates for five evening each week, providing quality childcare and access to a range of specialist activities. The basic cost of After School Club is £7.50 and this includes a light snack, where additional resources are requires, eg for horse riding these costs will be passed on to parents. All pupils entitled to Pupil Premium can access one club per week for a reduced cost of £1, no charge is made for transport home if the child is resident in the Rossendale Valley.

Playscheme Playschemes and Saturday Clubs are in part subsidised by Lancashire Breaktime therefore the cost to parents is reduced. Saturday Club costs £5 and Playscheme costs £14 per day.

Intensive Support Centre (ISC)

ISC Fund In order to secure funds to support the curriculum within the Intensive Support Centre, parents and carers are asked to make a contribution to the ISC Fund of £3 per week.

This money is used in the following way:

- £1 per week is used to pay for the use of cycling facilities at Wilson Playing Fields
- £1 per week is used to pay for ingredients used within the Food Technology lesson
- £1 per week is used to purchase drinks and snacks for students when visiting local parks and cafes during the Community Studies lesson. This money also used to pay for end of term activities such as a trip to the Space Multi-Sensory Centre in Preston.

Residential Visits Schools are permitted to charge for the cost of board and lodgings during residential school trips, even if they occur mainly during school time.

The ISC pupils take part in a residential outdoor educational visit once a year. Residential costs include a contribution to staffing costs. Surplus money from the ISC Fund has been used to subsidise the trip to the amount of £30. A Payment Plan is offered to allow families to spread costs. Parents who are unable to pay for the cost of the residential are encouraged to discuss this further with the Head of Department or Headteacher. Pupils from low-income families are entitled to receive 50% reduction from one residential visit per Key Stage.

Further Education (FE) Department

Residentials FE students are encouraged to attend an annual residential. Residentials allow students to learn and generalise their independent living skills.

The costs for the residentials are determined by the needs of the group. For example the Personal Development group's residential experience requires adaptive facilities and higher staffing ratios to meet the student's needs. FE Department attempts to ensure that no weekly residential will exceed £250.00. The cost of the residential will include transport, all meals and all activities. Students do not need to take additional spending money but should they choose to do so then parents/carers should to discuss this with the organising form tutor prior to departure. Tor View Incorporated will subsidise the cost of the residential and will make an appropriate donation to each residential group. The cost paid by the students also covers the cost of the staff attending. The FE Department is committed to ensure value for money and will approach the venue to "strike a deal" regarding the cost of staff. Parents/carers can pay for the cost of the residential by using a payment plan. Parents who are unable to pay for the cost of the residential are encouraged to discuss this further with the Head of Department or Headteacher. Pupils from low-income families are entitled to receive 50% reduction from one residential visit per Key Stage. As a reflection of

the curriculum in FE, students are encouraged to organise fund raising initiatives to help fund the costs. The group of students attending the residential will work collectively on this and the funds distributed equally. If a student is in paid work at Tor View then staff will work with that student (should they wish) to save their earned money to pay for their residential.

FE Student Fund A weekly voluntary contribution of £3.50 is asked for. 50p of the fund is fruit money. All students have access to a piece of fruit on a daily basis. The remainder £3.00 is used to pay for weekly leisure activities, refreshments in and out of school (access to tea, coffee and juice in department and refreshments when doing community life skills), 18th birthday present for all, catering ingredients if the student is taking their item home and drinks at social events such as the prom and Christmas party. A TA3 is responsible for keeping books and recording incomings and outgoings for student fund.

If for any reason a student is not able to access any of the above e.g. is fed via a tube, then this parent/carer will be approached on an individual basis and student fund amount will be discussed.

For those students who do access the above and regularly do not contribute to student fund then in discussion with parents/carers decisions will have to be made whether they access the activity. Tutors will copy receipts of expenditure and send home for parents/carers to reimburse.

Transport FE students access public and school transport on a regular basis. School do not charge FE for the use of the mini buses and school car but the students have contributed to the running costs with one off lump payments from Tor View Incorporated. The FE department acknowledge that without the use of school transport they would not be able to fund- raise the amount they currently do. The one-off payment is decided by the students, with the support of staff.

All students are entitled to a NOW card which allows them to travel on public transport (buses) for free after 9.30am. There currently is no provision for staff supporting the students to travel for free. The FE Department is committed to continue to investigate this with Rossendale transport. Currently, therefore, staff bus fares are paid for via the FE budget cost centre and identified in the DPS.

The college link group travel on public transport before 9.30am and therefore need to pay 50p for a one-way journey. Parents/carers fund this and are informed of this at Y11 Parents' Evening.

The college link group do not contribute to student fund and are entitled to receive a free lunch at college. College link group pay an annual lump sum of approximately £30.00 to cover all college visits.

Curriculum Enrichment Visits Curriculum enrichment visits are funded by the school. If the visit takes place out of school hours then school will fund transport and tea. Where possible these enrichment visits will be highlighted in curriculum Detailed Planning Sheets (DPS).

	Name/Initials:	Date:
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