



Tor View Specialist Learning Community

Charging Policy including targeted use of Pupil Premium Grant 2017-2018

General

All children are entitled to a broad and balanced education. At Tor View we believe that study support enhances the curriculum and offer a range of in school and out of school Study Support opportunities and educational visits. Where Study Support is curriculum based it is budget led and all pupils will have the opportunity to attend as long as parental consent has been ascertained. Voluntary contributions may be requested to cover refreshments or additional activities not wholly curriculum related.

Pupil Premium Grant

Schools now receive additional funding, The Pupil Premium Grant, for each child on their roll, in Reception to Year 11, who is registered as eligible for Free School Meals (FSM), those who have been entitled to FSM in the last six year (Ever 6) and Post LAC pupils. We are keen to maintain the confidentiality of individual family's financial circumstances and therefore target Pupil Premium at a variety of specific costs. We have created this policy to clarify how in school and out of school activities are funded and enable all children and families to access provision more fully. **Please note Pupil Premium is not an individual budget allocated to a family for their child's education.** The Governing Body makes the decision on how Pupil Premium should be targeted to ensure efficient and effective outcomes for children who are eligible.

Most of the PPG is targeted to meet the needs of individual children however a small contingency is retained to be used globally if a child or family require particular assistance.

Looked After Children (LAC) and Post-LAC as defined in the Children Act 1989 are also entitled to Pupil Premium. This fund is accessed through a Personal Education Plan (PEP). At Tor View Louise Parrish is the named Senior Leader for LAC (Designated Teacher). Part of her role includes the management of the PEP process. In the interests of inclusivity, where a LAC can access the targeted support offered to other pupils accessing Pupil Premium, this will be included in their PEP. If a Carer or Corporate Parent of a LAC requests specific support outside of school they must demonstrate the intended educational impact of this support including researching appropriate provision and costs so they may be included in the PEP.

Each year school will host 2 formal PEP meetings, one in the Autumn term and one in the Spring term. The Attendance of the Corporate Parent (Social Worker) from the placing Authority is essential. An informal PEP discussion will take place in the Summer term.

The PPG per pupil for 2015-2016 is as follows:

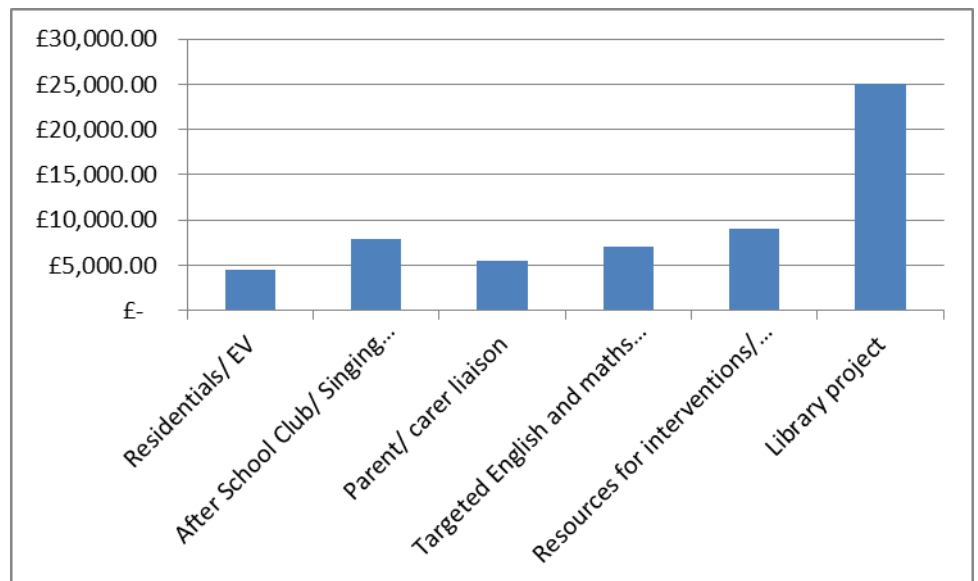
Disadvantaged pupils	
Pupils in Year Groups R to 6 recorded as Ever 6 FSM	£1,320
Pupils in Year Groups 7 to 11 recorded as Ever 6 FSM	£ 935
Looked After Children (LAC)	£1,900
Children adopted from care under the Adoption and Children Act 2002 ¹ and children who have left care under a Special Guardianship or Residence Order	£1,900
Service children	
Pupils in Year Groups R to 11 recorded as Ever 5 Service Child or in receipt of a child pension from the Ministry of Defence.	£300

Use of Pupil Premium Grant 2013-2014

Figure 1 Graph to show use of Pupil Premium Grant in 2013-14 year

For the 2013 – 2014 Academic Year Pupil Premium (£58,978) was effectively targeted to support:

- I) attendance of pupils on educational visits (EV)
- II) attendance of pupils on 1 residential per key stage
- III) attendance at After School Club,
- IV) Parent/ Carer Liaison Post
- V) specific interventions designed to increase the performance of the target group in English and Maths
- VI) Resources to support the delivery of interventions and Coffee Club
- VII) Library Project – provision of literate environment for self-study and intervention work



Impact: 95% Pupil Premium entitled pupils made or exceeded expected progress in English & 100% Pupil Premium entitled pupils made or exceeded expected progress in Maths.

Use of Pupil Premium Grant 2014-2015

For the 2014 – 2015 Academic Year Pupil Premium (anticipated £79,855 actual £66,833.06) has been targeted to support:

KS 1

- Attendance of pupils on **Educational Visits (EV) – No charge** or request for a voluntary contribution
- Parent/ Carer Liaison Post – Funded by PP **free access to support for families**
- Purchase of **uniform and equipment for lessons**: PE Kit; Waterproofs and wellingtons; Sensory book bag; 2 school jumpers per academic year
- **Free Fruit**
- Free week place on **Holiday Playscheme** x 2 (parent to identify appropriate 2 weeks)
- **Free** access to weekly **Sign and Rhyme**
- Targeted Breakfast Club (8:45 – 9:15am)

Impact

100% of pupils made expected progress in English and Maths (Cohort size 5)
1 Pupil Premium funded pupil was end of Key Stage 1 and achieved 1 full level of progress in English and Maths in the academic year.

KS 2

- Attendance of pupils on **Educational Visits (EV) – No charge** or request for a voluntary contribution
- Parent/ Carer Liaison Post – Funded by PP - **free access to support for families**
- Purchase of **uniform and equipment for lessons**: PE Kit; Waterproofs and wellingtons; 2 school jumpers per academic year
- **Free Fruit**
- Free 1 week place on **Holiday Playscheme** (parent to identify appropriate week)
- Support for attendance on **residential**s – Pupil Premium rate is 20% of standard rate
- **Reduced price access to After School Club** x 1 per week Pupil Premium rate is £1.50 (£1 Club and 50p Transport). Full price is (£7.50 and £1 transport)
- Targeted Breakfast Club (8:45 – 9:15am)

Impact

100% of pupils made expected progress in English and Maths. (cohort size 9)
55% of pupils at end of Key Stage 2 were entitled to Pupil Premium (cohort size 5)
60% of Pupil premium entitled pupils exceeded expected progress. (cohort size 3)

KS 3

- Attendance of pupils on **Educational Visits (EV) – No charge** or request for a voluntary contribution
- Parent/ Carer Liaison Post – Funded by PP - **free access to support for families**
- Purchase of **uniform and equipment for lessons**: PE Kit; GCSE equipment as appropriate
- **Free Fruit**
- Free 1 week place on **Holiday Playscheme** (parent to identify appropriate week) for pupils unable to access a residential experience
- Support for attendance on **residential**s – Pupil Premium rate is 20% of standard rate

- **Reduced price access to After School Club** x 1 per week Pupil Premium rate is £1.50 (£1 Club and 50p Transport). Full price is (£7.50 and £1 transport)
- Specific interventions designed to increase the performance of the target group in English and Maths – after school small group/1:1 tuition
- Resources to support the delivery of interventions,
- Targeted Breakfast Club (8:45 – 9:15am)

Impact

100% of pupils made expected progress in English and Maths. (cohort size 16)

50% of pupils at end of Key Stage 3 were entitled to Pupil Premium (cohort size 8 pupils)

87.5% of Pupil premium entitled pupils exceeded expected progress in English (7 pupils)

100% of Pupil premium entitled pupils exceeded expected progress in Maths (8 pupils)

KS 4

- Attendance of pupils on **Educational Visits (EV) – No charge** or request for a voluntary contribution
- Parent/ Carer Liaison Post – Funded by PP - **free access to support for families**
- Purchase of **uniform and equipment for lessons**: PE & sports Kit; Locker; GCSE equipment as appropriate
- **Free Fruit**
- Free 1 week place on **Holiday Playscheme** (parent to identify appropriate week) for pupils unable to access a residential experience
- Support for attendance on **residential**s – Pupil Premium rate is 20% of standard rate
- **Reduced price access to After School Club** x 1 per week Pupil Premium rate is £1.50 (£1 Club and 50p Transport). Full price is (£7.50 and £1 transport)
- Resources to support the delivery of interventions,
- Targeted Breakfast Club (8:45 – 9:15am)
- Extension of the school day
- 1:1 Tuition/ Small Group Tuition targeting functional English and Maths skills and reward
- Coffee Club –KS4

Impact

90% of pupils made expected progress in English. (Cohort size 10 pupils)

100% of pupils made expected progress in Maths. (Cohort size 10 pupils)

60% of pupils at end of Key Stage 4 were entitled to Pupil Premium (6 pupils)

83% of Pupil premium entitled pupils exceeded expected progress in English (5 pupils)

100% of Pupil premium entitled pupils exceeded expected progress in Maths (6 pupils)

KS5/FE

Pupils in KS5 are not allocated a Pupil Premium grant however they may be entitled to a 16-19 Bursary to support their learning. Please see the **16-19 Bursary Policy** if you consider that your young person may be entitled.

Use of Pupil Premium Grant 2015-16 (Financial year) Indicative- £59,570.00

EYFS and KS 1

- Role Play and story resources
- Attendance of pupils on **Educational Visits (EV) – No charge** or request for a voluntary contribution
- Parent/ Carer Liaison Post – Funded by PP **free access to support for families**
- Purchase of **uniform and equipment for lessons**: PE Kit; Waterproofs and wellingtons; Sensory book bag; reading bags; swim pads/swimwear and towel, 3 school jumpers per academic year, hat, scarf and gloves
- Additional reading scheme library books
- Daily snack
- Cooking resources
- Tablets for speech and communication
- Free week place on **Holiday Playscheme** for KS1 x 2 (parent to identify appropriate 2 weeks)
- **Free access to weekly Sign and Rhyme**
- Targeted Breakfast Club (8:45 – 9:15am)
- Targeted pupil interventions
- 5 and over-free milk

KS 2

- Attendance of pupils on **Educational Visits (EV) – No charge** or request for a voluntary contribution
- Parent/ Carer Liaison Post – Funded by PP - **free access to support for families**
- Purchase of **uniform and equipment for lessons**: PE Kit; Waterproofs and wellingtons; Sensory book bag; reading bags; swim pads/swimwear and towel, 3 school jumpers per academic year, hat, scarf and gloves
- **Free Fruit**
- Additional reading scheme library books **or** access to tablets for speech and communication and apps
- Daily snack
- Cooking resources
- Free 1 week place on **Holiday Playscheme** (parent to identify appropriate week)
- Support for attendance on **residential** – Pupil Premium rate is 20% of standard rate
- **Reduced price access to After School Club** x 1 per week Pupil Premium rate is £1.50 (£1 Club and 50p Transport). Full price is (£8.00 and £1 transport)
- Targeted Breakfast Club (8:45 – 9:15am)
- Free milk

KS 3

- Attendance of pupils on **Educational Visits (EV) – No charge** or request for a voluntary contribution
- Parent/ Carer Liaison Post – Funded by PP - **free access to support for families**
- Purchase of **uniform and equipment for lessons**: PE Kit; GCSE equipment/reading books as appropriate
- **Free Fruit**
- Free 1 week place on **Holiday Playscheme** (parent to identify appropriate week) for pupils unable to access a residential experience

- Support for attendance on **residential 1 per Key Stage** – Pupil Premium rate is 20% of standard rate
- **Reduced price access to After School Club** x 1 per week Pupil Premium rate is £1.50 (£1 Club and 50p Transport). Full price is (£8.00 and £1 transport)
- Specific interventions and resources designed to increase the performance of the target group in English and Maths – after school small group/1:1 tuition
- Breakfast Club (8:45 – 9:15am)
- Free milk

KS 4

- Attendance of pupils on **Educational Visits (EV) – No charge** or request for a voluntary contribution
- Purchase of **uniform and equipment for lessons**: PE & sports Kit; Locker; GCSE equipment as appropriate
- **Free Fruit**
- Free 1 week place on **Holiday Playscheme** (parent to identify appropriate week) for pupils unable to access a residential experience
- Support for attendance on **residential 1 per Key Stage** – Pupil Premium rate is 20% of standard rate
- **Reduced price access to After School Club** x 1 per week Pupil Premium rate is £1.50 (£1 Club and 50p Transport). Full price is (£8.00 and £1 transport)
- Breakfast Club (8:45 – 9:15am)
- 1:1 Tuition/ Small Group Tuition targeting functional English and Maths skills and reward
- Coffee Club
- Free milk

KS5/FE

Pupils in KS5 are not allocated a Pupil Premium grant however they may be entitled to a 16-19 Bursary to support their learning. Please see the **16-19 Bursary Policy** if you consider that your young person may be entitled.

Primary Department

Voluntary Contributions for Educational Visits

When organising school trips or visits which enrich the curriculum and educational experience of the children, the Primary Department invites parents to contribute to the cost of the event. All contributions are voluntary. If school does not receive sufficient voluntary contributions, the event may be cancelled. If the event goes ahead, it may include children whose parents have not paid any contribution. Tor View School is able to provide some transport and therefore this may not be included in the cost of the trip. Parents have a right to know how each trip is funded. This information will be provided on request. Where a family is entitled to PPG the contribution is waived, Pupil Premium is used to fund these places.

Optional Activities

Some Primary Department visits will not be linked to the NC. These will occur out of curriculum time, and where this is the case, payment will be required in order for pupils to participate in the activity. (Alternate provision will be made within school for any child not attending an educational visit). School fund may be used to support attendance on optional activities for families experiencing financial hardship.

School Fund

Pupils in Primary have a daily snack. A voluntary contribution of £1.00 per week per child is requested to pay for fruit, snacks and drink. Pupil Premium supports families who are eligible.

School Milk

All pupils up to the age of 16 are offered daily milk at a charge of 20p a day. Pupils entitled to FSM are also entitled to free school milk. Milk payments are collected termly.

Residential Visits

Schools are permitted to charge for the cost of board and lodgings during residential school trips, even if they occur mainly during school time.

Residential visits in the primary department will not exceed £200 per child. Additional costs will be subsidised by the school / fundraising events. Residential visits can be paid for with a payment plan. Ski residentials exceed this limit because of the costs of additional staffing and continental travel, however these visits are also heavily subsidised

Parents who are unable to pay for the cost of the residential are encouraged to discuss this further with the Head of Department or Principal. Pupils from low income families are entitled to receive 50% reduction from one residential visit per Key Stage.

Food Technology / Design Technology

The technology curriculum requires children to plan, design and make items / foods. Pupils in Primary may take home their work at a charge of 50p to cover the cost of ingredients / materials. Pupils who do not bring 50p will take part in the lesson but will not be permitted to take food/ work home with them.

Swimming

The school organises swimming lessons for all children in KS 2. No charge is made to parents. In EYFS and KS1 pupils swim in the school hydro pool.

Breakages and Lost / Damaged items

Where a primary child's deliberate actions have incurred extra cost to the school, by breakage of equipment or damage to the school premises, then parents will be expected to pay a contribution to cover whole or part of the cost.

Extra Curricular Activities

The Primary Department will endeavour to offer children a range of optional extra-curricular activities to widen their experiences during the lunchtime period e.g. Spanish Club, Multi Sports, Choir. No charge is made to parents.

After School Club

After school club operates for five evening each week, providing quality childcare and access to a range of specialist activities. The basic cost of After School Club is £7.50 and this includes a light snack, where additional resources are requires, eg for horse riding these costs will be passed on to parents. All pupils entitled to Pupil Premium can access one club per week for a reduced cost of £1, no charge is made for transport home if the child is resident in the Rossendale Valley.

Playscheme

Playschemes and Saturday Clubs are in part subsidised by Lancashire Breaktime therefore the cost to parents is reduced. Saturday Club costs £10 and Playscheme costs £14 per day.

Secondary Department Voluntary Contributions for Educational Visits

When organising school trips or visits which enrich the curriculum and educational experience of pupils, the Secondary Department invites parents to contribute to the cost of the event. All contributions are voluntary. If school does not receive sufficient voluntary contributions, the event may be cancelled. If the event goes ahead, it may include children whose parents have not paid any contribution. Tor View School is able to provide some transport and therefore this may not be included in the cost of the trip. Parents have a right to know how each trip is funded. This information will be provided on request. Where a family is entitled to PP the contribution is waived, Pupil premium is used to fund these places.

Optional Activities

Some Secondary Department visits will not be linked to the NC. These will occur out of curriculum time, and where this is the case, payment will be required in order for pupils to participate in the activity. (Alternate provision will be made within school for any child not attending an educational visit). School fund may be used to support attendance on optional activities.

School Fund

Pupils in Secondary have a daily snack. A voluntary contribution of £1.00 per week per child is requested to pay for fruit, snacks and drink. Pupil Premium supports families who are eligible.

Residential Visits

Schools are permitted to charge for the cost of board and lodgings during residential school trips, even if they occur mainly during school time.

Residential visits in the Secondary Department can be paid for with a payment plan. Ski residence exceed this limit because of the costs of additional staffing and continental travel, however these visits are heavily subsidised

Parents who are unable to pay for the cost of the residential are encouraged to discuss this further with the Head of Department or Headteacher. Pupils from low income families are entitled to receive 50% reduction from one residential visit per Key Stage.

Food Technology/Design Technology

Pupils are asked to make a £1.50/ £2.00 contribution for ingredients and a container to take food home. All pupils have the opportunity to taste the food they have prepared and those who have paid the contribution can take food home. Charges are not usually made for the cost of DT materials as many of these are from voluntary sources. Additional materials are funded from the DT budget.

PE

All PE activities are paid from the PE budget and planned in advance with occasional external activities. If pupils are accessing an external venue they are invited to bring in money to buy themselves a drink/snack after the activity, this is not a requirement as water will be provided free of charge.

Swimming

The school organises swimming lessons for all children in KS 3. No charge is made to parents.

Breakages and Lost / Damaged items

Where a secondary child's deliberate actions have incurred extra cost to the school, by breakage of equipment or damage to the school premises, then parents will be expected to pay a contribution to cover whole or part of the cost.

Extra Curricular Activities

The Secondary Department will endeavour to offer children a range of optional extra-curricular activities to widen their experiences during the lunchtime period e.g. Spanish Club, Multi Sports, Choir. No charge is made to parents.

After School Club

After school club operates for five evening each week, providing quality childcare and access to a range of specialist activities. The basic cost of After School Club is £8.00 and this includes a light snack, where additional resources are requires, eg for horse riding these costs will be passed on to parents. All pupils entitled to Pupil Premium can access one club per week for a reduced cost of £1, no charge is made for transport home if the child is resident in the Rossendale Valley.

Playscheme

Playschemes and Saturday Clubs are in part subsidised by Lancashire Breaktime therefore the cost to parents is reduced. Saturday Club costs £10 and Playscheme costs £14 per day.

Intensive Support Centre (ISC) Charging Policy

ISC Fund

In order to secure funds to support the curriculum within the Intensive Support Centre, parents and carers are asked to make a contribution to the ISC Fund of £3 per week. This money is used in the following way:

- £1 per week is used to pay for the use of offsite facilities
- £1 per week is used to pay for ingredients used within the Food Technology lesson
- £1 per week is used to purchase drinks and snacks for students when visiting local parks and cafes during the Community Studies lesson.

Residential Visits

Schools are permitted to charge for the cost of board and lodgings during residential school trips, even if they occur mainly during school time.

The ISC pupils take part in a residential outdoor educational visit once a year. Residential costs include a contribution to staffing costs. A Payment Plan is offered to allow families to spread costs.

Parents who are unable to pay for the cost of the residential are encouraged to discuss this further with the Head of Department or Headteacher. Pupil Premium Grant/ 16-19 Bursaries can offset some costs please see these sections if your child qualifies for either of these grants.

Further Education (FE) Department Charging Policy

Residentials

FE students are encouraged to attend an annual residential. Residentials allow students to learn and generalise their independent living skills.

The costs for the residentials are determined by the needs of the group. For example the Personal Development group's residential experience requires adaptive facilities and higher staffing ratios to meet the student's needs.

FE Department attempts to ensure that no weekly residential will exceed £250.00. The cost of the residential will include transport, all meals and all activities. Students do not need to take additional spending money but should they choose to do so then parents/carers should discuss this with the organising form tutor prior to departure.

Where students are entitled, 16-19 Bursaries are used to support attendance on residentials (Please see the **16-19 Bursary Policy** for further details). The cost paid by the students also covers the cost of the staff attending. The FE department are committed to ensure value for money and will approach the venue to "strike a deal" regarding the cost of staff.

Parents/carers can pay for the cost of the residential by using a payment plan. Parents who are unable to pay for the cost of the residential are encouraged to discuss this further with the Head of Department or Headteacher. Pupils from low income families are entitled to receive 50% reduction from one residential visit per Key Stage.

As a reflection of the curriculum in FE, students are encouraged to organise fund raising initiatives to help fund the costs. The group of students attending the residential will work collectively on this and the funds distributed equally. If a student is in paid work at Tor View then staff will work with that student (should they wish) to save their earned money to pay for their residential.

FE Student Fund

A weekly voluntary contribution of £3.50 is asked for.

50p of the fund is fruit money. All students have access to a piece of fruit on a daily basis.

The remainder £3.00 is used to pay for weekly leisure activities, refreshments in and out of school (access to tea, coffee and juice in department and refreshments when doing community life skills), 18th birthday present for all, catering ingredients if the student is taking their item home and drinks at social events such as the prom and Christmas party. A TA3 is responsible for keeping books and recording incomings and outgoings for student fund.

If for any reason a student is not able to access any of the above e.g. is fed via a tube, then this parent/carer will be approached on an individual basis and student fund amount will be discussed.

For those students who do access the above and regularly do not contribute to student fund then in discussion with parents/carers decisions will have to be made whether they access the activity. Tutors will copy receipts of expenditure and send home for parents/carers to reimburse.

Transport

FE students access public and school transport on a regular basis.

School do not charge FE for the use of the mini buses and school car but the students have contributed to the running costs with one off lump payments from Tor View Incorporated. The FE department acknowledge that without the use of school transport they would not be able to fund-raise the amount they currently do. The one off payment is decided by the students with the support of staff.

All students are entitled to a NOW card which allows them to travel on public transport (buses) for free after 9.30am. There currently is no provision for staff supporting the students to travel for free. The FE department are committed to continue to investigate this with Rossendale transport. Currently, therefore, staff bus fares are paid for via the FE budget cost centre and identified in the DPS.

The college link group travel on public transport before 9.30am and therefore need to pay 50p for a one way journey. Parents/carers fund this and are informed of this at Y11 Parents' Evening.

The college link group do not contribute to student fund and are entitled to receive a free lunch at college. College link group pay an annual lump sum of approximately £30.00 to cover all college visits.

Curriculum Enrichment visits

Curriculum enrichment visits are funded by the school. If the visit takes place out of school hours then school will fund transport and tea. Where possible these enrichment visits will be highlighted in curriculum Detailed Planning Sheets (DPS)