



**SCHOOL BUDGET AND SCHOOL FUND - DELEGATED AUTHORITY  
THE VIEW TRUST (TOR VIEW SCHOOL)**

Account Details		Non-Payroll	Payroll	
Budget Holder	Budget Held	Authorised to Commit up to:	Routine Payments up to:	Discretionary Payments up to:
		£	£	£
<b>Middle leaders:</b> Bursar/Business Manager	Departmental (support)	£7,500	*£300,000 Salaries only	X
<b>Senior Management Team:</b> Principal	All	£100,000	£300,000	£2,500
Vice Principal (Curriculum)	Curriculum by department	£2,500	X	£250
Vice Principal (ICT)	ICT assigned budget	£2,500	X	X
<b>Governing Body:</b> Governing Body	All	No Limit	No Limit	No Limit
Finance Committee	All (excluding Salaries)	X	X	£5,000
Personnel Committee	Salary Related (*only in agreement with FC and FGB)	X	X	*£5,000

Asset Disposal/ Bad Debt Write-Off/ Budget Virement			
	Asset Disposal and Asset Write-Off up to:	Bad Debt Write-Off up to:	Budget Virement up to:
Governing Body	No Limit	No Limit	No Limit
Finance Committee	£25,000	£5,000	£20,000
Principal	*£10,000	£1,500	£10,000
	*Note to be sent to the Finance Committee		

Authorised on behalf of The View Trust by Chair of Trustees: Mr P Sweetmore

Signature:

Date:

Authorised on behalf of Finance Committee by Chair:

Mrs C Mulderrig

Signature:

Date: