

Biographical Details

Candidates are asked to give some information about themselves, which will help parents to decide whether to vote for them or not.
(Maximum of 60 words)

Name (Capitals) _____

Signature _____

Tor View School

Parent Governor Election Notice of Election

9th May 2019

Dear Parent/ Carer,

There are parent governor(s) on the governing body of this school and they are elected by the parents/ carers of pupils at this school to serve a 4 year term of office. There is now a vacancy for 1 parent governor. You may, if you wish, put yourself forward for election, using the attached nomination form. Please read the information given with this form.

The timetable for the election is:-

- Nomination form to be returned to me by:
12.00 noon on Wednesday 5th June 2019.

- Ballot papers to be sent to all parents on:
Friday 7th June 2019

(Voting will only take place if there are more nominations than vacancies)

- Ballot papers to be returned to me by:
12.00 noon on Monday 24th June 2019
- The votes will be counted at:
13:00 on Monday 24th June 2019

After this the result will be announced. Governors have an important and influential role to play in the life of our school, and I do hope you will be able to take part in this election by becoming a candidate and by casting your vote when the time comes.

If you require any further information about being elected to the governing body, please do not hesitate to contact me.

Yours sincerely



A Y Holdsworth
Principal and Returning Officer for Governor Election

Information

A. Eligibility

1. All parents of pupils at this school can be nominated as a candidate for a parent governor election except for:
 - a. a) Elected members of the local authority.
 - b. b) Anyone paid to work at the school for more than 500 hours in any consecutive 12 month period.

B. Nomination

1. Any parent who wants to be nominated has to be proposed and seconded by two other parents of pupils (children) at the school using the nomination page opposite. It should be completed and sent to the Returning Officer by: 12:00 on Wednesday 5th June 2019.
Please note there can be no extension beyond this time and date.

2. Candidates should complete the reverse of the nomination form with biographical details. This information will be sent with the voting papers to all parents to help them decide how to use their votes.

C. Parent Governors

(Also see information sheet on parent governors)

1. The governing body of the school has several categories of governor, and "parent governor" is one of these categories. All governors carry equal status.
2. Responsibility rests with the governing body as a whole. Individual governors only have responsibility collectively in the governing body. To be a governor does not give personal authority.
3. The term of office for a parent governor is 4 years, and a parent governor does not have to resign if his/her child ceases to be a pupil at the school before that period of time ends, though s/he may wish to do so if s/he wishes.

D. Disqualification

1. Regulations disqualify certain individuals from becoming a parent governor. The attached appendix lists the disqualification criteria. Prospective governors should read it carefully before proceeding with their nomination

Nomination Form

Before completing this form, please read the notes on the opposite page.

	NAME Mr/Mrs/Miss/Ms	ADDRESS	SIGNATURE
Nominee	(Capitals)		
Proposer	(Capitals)		
Seconder	(Capitals)		

CUT/TEAR HERE

Declaration of Nominee: I am willing to accept nomination and confirm that I am not disqualified from becoming a governor. Should I be elected I agree that if I subsequently become disqualified I will notify the Clerk to the Governors in writing.

Should I be elected I understand that information on my governorship will be made available to the County Council for its use in providing support to school governors*.

* In this respect, the Data Controller is Lancashire County Council and the nominated officer for data protection is the Data Protection Officer.

Signed:

Date:

This form must be returned to the Principal/ Returning Officer by 12.00 noon on Wednesday 5th June 2019. Late nominations will not be accepted.

