



EMPLOYER VACANCY DETAILS

ABOUT YOUR BUSINESS

Job title

Company name

Contact name

Position

Office number

Mobile number

Email

Website

Address

Postcode

Number of employees

Nature of business

Number of vacancies

About our business

What makes our company special / why us?

ABOUT THE APPRENTICESHIP

Outline of job role (day to day duties) - Job spec. required

Skills required and Personal qualities

Qualifications required

Future career prospects (will you progress the learner?)

Things to consider

Working week
(i.e. Mon-Fri)

Start time

Finish time

Duration of breaks

Total hours per week

Hourly Pay

Weekly Pay

Annual Pay

Any additional requirements

Given

Information on:

Grants

Factsheet

Levy

Handbook

Qual Units

Send more

Information on:

Factsheet

Levy

Handbook

Qual Units

Qualifications to be gained

Apprenticeship level

(i.e. Intermediate (level 2) and framework)

Duration

How do you plan to cover
the 20% 'off the job'?

Possible
interview dates

Possible
start date

I AUTHORISE THAT THEMIS CAN USE ALL THE DETAILS AS STATED ABOVE. INCLUDING USE OF THE COMPANY LOGO FOR ADVERTISING PURPOSES IN BOTH PRINTED AND SOCIAL MEDIA MATERIALS.

Signed employer:

Date:

Signed Themis:

Date:

Please note: If a suitable apprentice is supplied to you via Themis/Burnley College then that apprentice must undertake their apprenticeship at Burnley College.